



**NOTARY PUBLIC
CHANGE OF NAME FORM**

The Notary Public is responsible for notifying the change of name to the Secretary of the Commonwealth and to the Recorder of Deeds (of the county where the notary public's business address is located) **within 30 days**. Before using the new name on notarial work, the notary public is required to notify the Recorder of Deeds that the new name will be used, register the new signature with the Prothonotary, purchase a new rubber stamp seal and inform the Department of State of the decision to utilize the new name. A notary may use this form to notify the Recorder of Deeds of the name change.

Date: ____/____/____

Name as it appears on current commission:

First Name: _____ **Middle Initial:** ____ **Last Name:** _____

Notary Public Commission ID number: _____

Original bond and commission recorded in Book _____, Page _____, in the office of Recorder of Deeds, _____ County, Pennsylvania.

Name has changed to:

First Name: _____ **Middle Initial:** ____ **Last Name:** _____

Address: _____ **City:** _____

State:PA **Zip Code:** _____ - _____ **Phone:** _____ - _____ - _____

Municipality: _____

Reason for change of name:(circle one)Marriage/Divorce/Court Order/Other

Date of name change: ____/____/____

Date commission expires: ____/____/____

Please provide a written statement of proof of name change (e.g. marriage certificate, court order, divorce decree)

Signature: _____

57 P.S. Section 156 (Change of Name): Whenever the name of any notary is changed by decree of court, or otherwise, such notary may continue to perform official acts, in the name in which he or she was commissioned, until the expiration of his or her term, but he or she shall, within thirty (30) days after entry of such decree, or after such name change, if not by decree of court, notify the Secretary of the Commonwealth and the recorder of deeds of the county in which he or she maintains an office of such change of name. The Secretary of the Commonwealth shall mark the public records relating to the notary accordingly and the **recorder of deeds shall record the notification**. Application for reappointment of such notary shall be made in the new name.

(Acknowledgement by Individuals)

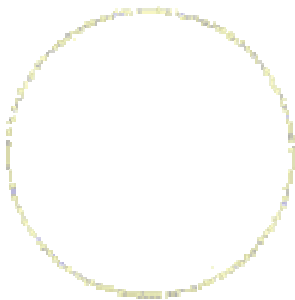
COMMONWEALTH OF PENNSYLVANIA

COUNTY OF _____

On this _____ day of _____, 20____ before me, the undersigned officer, in and for said county and state, personally appeared

_____ known to me (or satisfactorily proven) to be the person(s) whose name(s) is/are subscribed to the within instrument, and acknowledged that he/she/they executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.



Signature of notary public or other officer authorized to administer oaths.